

Sub Sale Request Form

In order to help us expedite the sub-sale, please complete this form in its entirety.

After completing and filling out this application:

- E-mail, fax or bring this form to the Italian Kitchen.
E-mail: italiankitchenpv@gmail.com,
- Please provide us with a sample of your ticket so we have one available for our cashiers to view. This helps us to ensure fraudulent coupons. As well, we need to verify that you have included the dates with the year, the Hot/Sweet Peppers \$0.50 extra charge and that the coupon is redeemable for a small on the coupon. We also recommend charging \$9.00 per ticket.
- Someone will get back to you to let you know that your request has been approved. Unapproved coupons will not be accepted.

Name of your organization: _____

Summarize the focus of your organization (i.e. shelter, school, healthcare):

Shipping address (P.O. Boxes cannot be accepted): _____

Contact Person: _____

Phone number: _____ Non-Profit I.D. #: _____

What are the dates you would like to hold your sub-sale? _____

How many coupons do you anticipate selling for your sale? _____

E-mail address: _____

By signing this form you agree to pay \$6.25 per coupon redeemed. Sub sales can last NO longer then 4 months. Any sub sale lasting 4 months will be required to make a settlement payment after the first 2 months and final payment at the completion of sale.

Payment must be received within 2 weeks of the ITALIAN KITCHEN CONTACTING YOU with your final count. Late payments will be subject to a 5% late fee of your total sub sale cost. Payments can be made by cash, check or credit card. If paying by credit card a 3% fee will be added to your total sub sale cost.

Signature: _____ Date: _____